

James Williams

Address: 105 Hearsall Lane,
Earlsdon,
Coventry.
CV5 6HG

Phone: 0779 255 0714 (mobile)
E-mail: J.Williams.6@warwick.ac.uk

Date of Birth: 7th May 1986

Education:

2005-2008	Warwick University	Currently studying Computer Science BSc (First Year) - Current grade after first two years: 1st
2004	Wood Green School, Witney, Oxfordshire	A-Level results: Maths: Grade A Physics: A History: A AS-Level German Grade A
2002	The King's School, Witney, Oxfordshire	GCSE results: Maths: Grade A* English: A Physics: A* Chemistry: A* Biology (Human): A French: A* German: A* History: A* Religious Studies: A*

Employment and Work Experience:

March 2007	A week's work experience at Media Trading Services, Eynsham – involved working with the 'webboutiques' (http://www.webboutiques.co.uk) internet business solution; consolidating client data.
Dec 2004- Sept 2007	Data Entry Assignments at Cottsway Housing Association, Witney – involved data entry; designing & programming macros; database design. Migrated data between Excel spreadsheets and Universe database.
2004	Picking & Packing at Scholastic Books for Champion Recruitment.
2004-2006	Occasional Maintenance & Troubleshooting of Microsoft Windows & applications for various individuals and local professional firms. Most recently: An installation & upgrade of local law firm's database system.
2003-2005	Website Administrator for North Witney Community Church (www.occ.org.uk/northwitney).
2002-2005	Website Maintenance for A.J. Carter & Co Chartered Accountants (www.ajcarter.com).
2002-2005	Part-time sales assistant at Woolworths, Witney.
2001	A week's work experience at Pierce Management Services, writing and testing company software with Visual Basic.

In Spring/Summer 2005, I did voluntary work as part of a team in Brazil, working with local churches on construction projects, working at children's centres, and teaching English.

Further Skills:

IT: Programming: Mostly Java plus some C from university degree. Built macros in Visual Basic for data validation and correction at Cottsway. The theory learnt on degree course enables me to learn new languages quickly.
Web design, using XHTML, CSS, XML, basic PHP.
Databases: SQL and relational theory from university degree.
Experience with UNIX operating systems (e.g. Red Hat) at university.
Extensive experience using Microsoft Office applications (Excel, Word, PowerPoint, Access).

I speak fluent English, and then German, French, Portuguese to a reasonable standard (probably equivalent to GCSE or above), as well as basic Spanish.

I have basic bookkeeping skills from work done for A.J. Carter & Co Chartered Accountants.

Interests:

- Computers (internet, programming, gaming).
- Football - I play for our Computer Science department 11 a-side team.
- Music - I play acoustic and electric guitar.
- Active church member – I lead a small study/support group, and have been involved with children's work, music teams (I often lead the music in services, co-operating with the other leaders.), and P.A. system operation in recent years.
- Current affairs.

About me:

I am currently in my final year studying Computer Science at Warwick University, which I will graduate from in June 2008. I am planning to spend the year after I graduate doing voluntary work and training with my church, supporting myself with part-time work in the Coventry or West Midlands area. I am also currently looking for full-time employment that will start in summer 2009.

The IT industry will especially suit and develop the skills I have learnt on my course and from previous work. I believe I work well as part of a team, and when necessary will take a lead. Problem solving and working with other people are great motivators for me. My analytical and communication skills are also strengths. I look forward to applying my skills and the theory that I have learnt on my course for real, practical situations.

References:*Academic Reference:*

Dr Sarabjot Singh Anand

Associate Professor

Computer Science
Room CS203
University of Warwick
Coventry
CV4 7AL

Tel: 024 7657 3778

Sarabjot.Anand@dcs.warwick.ac.uk

Character Reference:

Mr George Tee

Church elder

3 Spencer Avenue,
Earlsdon,
Coventry
CV5 6NQ

Tel: 024 7667 3479

george@jubileechurchcoventry.org

Previous Employer:

Mr Phil Dark

Head of Asset Management

Cottsway Housing Association
Cottsway House
Heynes Place
Avenue Two
Witney
Oxfordshire
OX28 4YG

Tel: 01993 890020

Phil.Dark@cottsway.co.uk